



Applications are now open for food vendor space at Apple Days!
September 20 & 21, 2025

Join us for our Annual **Apple Days Festival** at historic **Burnside Plantation, 1461 Schoenersville Road, Bethlehem, PA 18018**, our historic 6.5-acre farm in the city. This event is an important fundraiser for Historic Bethlehem Museums & Sites and helps maintain our 20 historic buildings, 70,000 artifacts and provides educational programming in the community, bringing three centuries of history to life. We appreciate your support of our mission by participating in this family-friendly weekend!

Festival Dates: Saturday and Sunday, September 20 and 21, 2025

Please submit your completed application by August 22, 2025 along with the appropriate fee:

HBMS Food Vendor Applications Fee Schedule	Apply/Deposit due by August 30, 2025
10x10 Tent Space	\$350
10x20 Tent Space	\$550
Food Truck – (up to 15')	\$400
Food Truck – (15' to 20')	\$500

Additional Food Vendor Information:

- **No apple pie or ice cream may be sold since these items are served in the HBMS Dessert Tent. Vendors are, however, encouraged to add specialty “apple” items to their menus that can be prompted to Festival attendees. Please send the menu for approval by August 31, 2025.**
- **If you serve a limited menu of beverages or one specialty item only, please contact Beth Beatty (bbeatty@historicbethlehem.org; 610-882-0450) to discuss vendor fee discount options.**
- Signage with your company name, menu items and prices should be attached to your booth.
- Vendors are prohibited from selling alcoholic beverages.
- Your booth footprint must fit in your stated space. Space will be allocated based on the dimensions that you submit with your application.
- No open flames will be permitted in tents, including, but not limited to charcoal, wood, propane, or gasoline stoves. Cooking with open fires must be in compliance with the regulations of the City of Bethlehem.
- All tents used for cooking should be made of fire-retardant materials.
- Storage (boxes, etc.) must be either in the tent / booth or behind it; no storage will be permitted beside the tent/booth.



- Tents must be staked.
- There will be no dumping of batter, gray water or grease in dumpsters, in Monocacy Creek, on the grass or anywhere on the premises.
- Vendors are responsible for their own garbage clean-up (i.e. cartons, cans. etc.) Dumpsters will be provided for food garbage and recyclable items only.
- Your booth must be open both days of the Festival, during the hours of the Festival, rain or shine.
- No pets are permitted in food vendor tents at any time.
- Electricity is only available in designated areas and by prior arrangement. **Food vendors are required to supply their own electric extension cords to plug into the Festival's electrical system. Preference is given to vendors who DO NOT require access to our electric supply.**
- Booth locations will be determined by the Festival organizers and are not subject to change.
- No non-food items may not be sold from a food booth.
- Each vendor will leave their site in the same condition as when they first arrived.
- An application is a commitment to show. **There will be no refunds given after acceptance.**

Historic Bethlehem Museums and Sites will award vendor space based on the types of foods offered, quality of presentation, cleanliness of the booth, as well as the vendor's experience in selling food at this type of event. Our goal is to have a balanced and wide variety of high-quality foods offered to the public at the Festival.

*The following entities **must be included** on your general liability insurance policy for a minimum of \$1,000,000 as additional insured.*

- **Historic Bethlehem Museums & Sites, Inc. and its Subsidiaries, and Lehigh County**

HBMS Requirements:

- _____ Completed and signed HBMS application
- _____ Utility requirements for all booth equipment
- _____ Check or credit card information for HBMS vendor fee
- _____ Liability Insurance as noted above for dates of festival
- _____ Copy of Menu with prices

City of Bethlehem Requirements:

- City of Bethlehem Special Events Vendor Application, including Health and Cooking Permits noted on page 2. www.bethlehem-pa.gov/Online-Services/Forms-and-Permits
- Business Privilege Tax License
- ServSafe Manager Certificate (if you are serving or sampling any food or drink)



- Copy of Dept. of Agriculture License (for any food prepared offsite)
- Bethlehem Fire Permit as necessary

NOTE: You are responsible for compliance with all City of Bethlehem requirements. We submit all vendor information to the City in advance of the event for their review. If you are not in compliance it may delay your approval or prevent your participation in the event.

Event Load In: September 19 from 1 pm till 6 pm and 8 AM till 9:30 AM Saturday, September 20 and Sunday, September 21.

Forward all materials to the address below:

Historic Bethlehem Museums & Sites
Beth Beatty
74 West Broad Street Suite #310
Bethlehem, Pa. 18018

Further Information: Contact Beth Beatty, Special Event Manager at bbeatty@historicbethlehem.org with any questions.



APPLE DAYS FESTIVAL FOOD VENDOR APPLICATION

Business Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone (Cell): _____ (Work): _____

Email: _____ Website: _____

Business Privilege License # _____ Expiration date: _____

Size of Booth/Food Truck Space

List cooking and refrigeration equipment

Description of Equipment	Amperage/Wattage	Voltage
Size of Tent/Food Truck		

Events (including dates) You Have Participated In Previously



Payment:

CHECK _____ CREDIT CARD (select one) MC _____ VISA _____ AMEX _____ DIS _____

Cardholder Name _____ Account Number _____

Expiration Date _____ Zip Code _____

Cardholder Signature _____

(Should your application not be accepted, your payment will be returned to the address you listed above or your credit card information will not be processed.)

Once accepted into the Apple Days Festival, and the deposit fee has been received, I agree to participate in the Festival and abide by the requirements set forth in the letter and application form. I hereby relieve the Historic Bethlehem Museums & Sites and its agents from any responsibility for damage, theft or injury to myself, my agents or property. I also understand that the Space Fee is non-refundable. Any changes to this application must be made in writing and approved by both parties.

Signature: _____ Date: _____