



Applications are now open for food vendor space at Blueberry Festival!
July 19 & 20, 2025

We are celebrating **38 years** of turning tongues blue at our Annual **Blueberry Festival** and we hope that you will join us at historic **Burnside Plantation, 1461 Schoenersville Road, Bethlehem, PA 18018**, our historic 6.5-acre farm in the city. This event is an important fundraiser for Historic Bethlehem Museums & Sites and helps maintain our 20 historic buildings, 70,000 artifacts and provides educational programming in the community, bringing three centuries of history to life. We appreciate your support of our mission by participating in this family-friendly weekend!

Festival Dates: Saturday and Sunday, July 19 & 20, 2025

Festival Hours: Saturday 10 am till 7 pm; Sunday 10 am till 6 pm

HBMS Food Vendor Applications Fee Schedule	Apply by June 15, 2025
10x10 Tent Space	\$450
10x20 Tent Space	\$650
20x20 Tent Space	\$800
Food Truck – (up to 15')	\$500
Food Truck – (15' to 20')	\$600

Additional Food Vendor Information:

- **No blueberry pie or ice cream may be sold because these items are served in the HBMS Dessert Tent. Vendors are, however, encouraged to add specialty “blueberry” items to their menus that can be promoted to Festival attendees. A copy of menu items for purchase must be sent to the BBF event coordinator by July 1, 2025.**
- Signage with your company name, menu items and clear prices must be displayed at your booth.
- Vendors are prohibited from selling alcoholic beverages.
- Your booth footprint must fit in your stated space. Space will be allocated based on the dimensions that you submit with your application.
- No open flames will be permitted in tents, including, but not limited to charcoal, wood, propane, or gasoline stoves. Cooking with open fires must be in compliance with City of Bethlehem regulations.
- All tents used for cooking must be made of fire-retardant materials.
- Storage (boxes, etc.) must be either in the tent / booth or behind it; no storage will be permitted beside the tent/booth.
- Tents must be staked.



- There will be no dumping of batter, gray water or grease in dumpsters or the Monocacy Creek, on the grass or anywhere on the premises.
- Vendors are responsible for their own garbage clean-up (i.e. cartons, cans, etc.) Dumpsters will be provided for food garbage and recyclable items only.
- Your booth must be open both days of the Festival, during the hours of the Festival, rain or shine. One day applications may be accepted – call 610-882-4050 to inquire.
- No pets are permitted in food vendor tents at any time.
- **Electricity is available in limited designated areas and only by prior arrangement. Preference is given to vendors that do not require electric hook up. Food vendors are required to supply their own electric extension cords if needed to plug into the Festival's electrical system.**
- Booth locations will be determined by the Festival organizers and are not subject to change.
- No non-food items may be sold from a food booth.
- Each vendor will leave their site in the same condition as when they first arrived.

The following entities **must be included** on your general liability insurance policy for a minimum of \$1,000,000 as additional insured. Provide proof of insurance to HBMS by June 30, 2025.

- **Historic Bethlehem Museums and Sites Inc., and its Subsidiaries, and Lehigh County**

Historic Bethlehem Museums & Sites will award vendor space based on the types of foods offered, quality of presentation, cleanliness of the booth, as well as the vendor's experience in selling food at this type of event. Our goal is to have a balanced variety of high-quality foods offered to the attendees at the Festival.

Food Vendor Checklist:

HBMS Requirements:

- _____ Completed and signed HBMS application
- _____ Utility requirements for all booth equipment
- _____ Check or credit card information for HBMS vendor fee
- _____ Liability Insurance with entities noted above for dates of festival
- _____ Festival Menu with prices

City of Bethlehem Requirements:

- _____ City of Bethlehem Special Events Vendor Application, including Health and Cooking Permits noted on page 2 www.bethlehem-pa.gov?Online-Services/Forms-and-Permits
- _____ Bethlehem Business Privilege Tax license number (for questions or to apply, contact Tri State Financial www.tfgtax.com or 610-270-9520)
- _____ ServSafe Manager Certificate (if you are serving or sampling any food or drink) -
- _____ Copy of Dept. of Agriculture License (for any food prepared offsite)
- _____ Health and Fire Permit fees will be paid when picking up permit at City Hall



We provide vendor information to the City of Bethlehem two weeks prior to the event. They check your applications and licenses to ensure compliance. Failure to have appropriate permits and licenses in place jeopardizes your participation in this event.

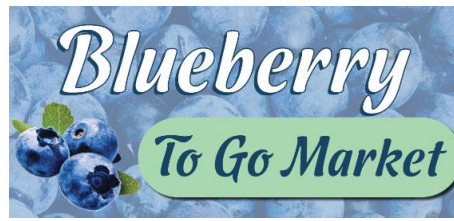
Event Load In: Friday, July 18 from 2 pm till 6 pm and 8 AM till 9:30 AM Saturday, July 19 and Sunday, July 20.

Forward all materials to the address below:

Historic Bethlehem Museums & Sites
74 West Broad Street
Suite 310
Bethlehem, PA 18018
Attn: Beth Beatty

Further Information:

Contact Beth Beatty at bbeatty@historicbethlehem.org with any questions.



BLUEBERRY FESTIVAL FOOD VENDOR APPLICATION

Business Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone (Mobile): _____ (Work): _____

Email: _____ Website: _____

Business Privilege License # _____ Expiration Date _____

Size of Booth/Food Truck Space: _____

List cooking and refrigeration equipment

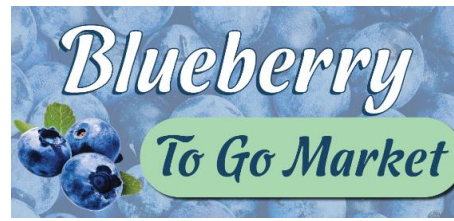
Description of Equipment	Amperage/Wattage	Voltage
Size of Tent/Food Truck		

Events you have previously participated in

Date(s)

Planned Load In (please circle) **FRIDAY AFTERNOON**

SATURDAY/SUNDAY MORNING



Once accepted into the Blueberry Festival with paid vendor fee, I agree to participate in the Festival and abide by the requirements outlined in the letter and application form. I hereby relieve the Historic Bethlehem Museums & Sites and its agents from any responsibility for damage, theft or injury to myself, my agents or my property. I understand that the Space Fee is non-refundable.

Signature: _____

Date: _____