Dear Crafter:

On behalf of the Historic Bethlehem Museum & Sites, I would like to invite you to apply for a crafter booth space at two of our outdoor Burnside Plantation events for 2024:

- **The Blueberry Festival**: Saturday and Sunday, July 13 and 14, 2024
- **Apple Days**: Saturday and Sunday, September 14 and 15, 2024

We would like to offer you the chance to participate in both events for a discounted rate, which you will see below. The committee will be looking for participants who have unique and high-quality products. We will also be looking for as much diversity as possible and limiting the number of similar items presented. Acceptance is on a first come first serve basis.

**Both Festivals**: $250 for Blueberry Festival AND Apple Days: 10’ x 10’ space  
$425 for Blueberry Festival AND Apple Days: 10’ x 20’ space

**Blueberry Festival ONLY**:  
Set Up: Friday, July 12th 2:00 pm – 6:00 pm  
Dates and Hours:  
  - Saturday, July 13th 10:00 am – 7:00 pm  
  - Sunday, July 14th 10:00 am – 6:00 pm  
Space Fee:  
  - 10’ X 10’ space - $150  
  - 10’ X 20’ space - $275  
Notification: As the application is received

**Apple Days ONLY**:  
Set up: Friday, September 13th 2:00 pm – 6:00 pm  
Dates and Hours:  
  - Saturday, September 14th 10:00 am – 5:00 pm  
  - Sunday, September 15th 10:00 am – 5:00 pm  
Space Fee:  
  - 10’ x 10’ space: $125  
  - 10’ x 20’ space: $175  
Notification: As the application is received

**Participation Information and Requirements:**  
- **Festival location**: 1461 Schoenersville Road, Bethlehem, PA 18018  
- **Participants may display and sell only their own original work.** Commercially produced merchandise, imports and items assembled from commercially available plans, kits or molds are not eligible for exhibit or sale. The presence of such items will be grounds for closing the booth space without a fee refund.  
- **Festivals take place rain or shine.** Vendors are expected to be there on both days.  
- **All participants must supply their own professional display, electric cords if using, tent (preferably white) suitable for outdoor use.** Booth spaces are 10’ X 10’ or 10’ X 20’
• All booths are on a grassy surface – tents must be weighted or staked.
• An application is a commitment to show. There will be no refunds given after acceptance.
• No trailers or overnight camping are permitted.
• No participant may solicit or distribute political or religious literature or materials.
• All participants are required to collect 6% PA sales tax and pay it to the state.
• All participants are required by the City of Bethlehem Tax Revenue Department to have a Business Privilege License from Tri State Financial. Please call 610-865-7022 if you have questions regarding this license. This $25 license is good for any event within the City of Bethlehem.
• A certificate of insurance with minimum coverage of $500,000 for personal, business or other organizations. The following designation as “other insured” must be added to your insurance policy and submitted with your application to participate in the festival:
• Historic Bethlehem Museums and Sites, Inc., and its Subsidiaries, and Lehigh County are named as additional insured with regards to the Blueberry Festival at Burnside Plantation
• If you do not already have insurance coverage, festival insurance is available through ACT Insurance. [https://www.actinsurance.com/craft-fair-insurance](https://www.actinsurance.com/craft-fair-insurance)

Make checks payable to “Historic Bethlehem Museums & Sites” and mail to:

Historic Bethlehem Museums & Sites
74 W. Broad Street Suite 310
Bethlehem, Pa., 18018
Attn: Kristy Steier

Thank you for contributing your work to the festival. We look forward to seeing you!
APPLICATION FORM
2024 Blueberry Festival and/or Apple Days Application

LAST NAME ___________________________ FIRST ___________________________

BUSINESS NAME ____________________________________________________________

ADDRESS ____________________________________________________________________

CITY ___________________________ STATE ____________ ZIP ___________________

EMAIL ___________________________ WEBSITE __________________________________

PHONE (home) ____________________ PHONE (work or cell) _______________________

BUSINESS PRIVILEGE TAX LICENSE # __________________________________________

Check here _____ if you will permit the reproduction of your images for publicity purposes.

Which Festival?  (circle one) Blueberry Festival       Apple Days       Both Festivals

Indicate any special requirements for your booth space
______________________________________________________________________________

Do you have any interest in having any of your items on consignment at the HBMS Visitor Center?
(505 Main Street) during the year?  _____ Yes  _____ No
(If you indicate “Yes”, someone from the Visitor Center will contact you.)

Booth Commitment:
Blueberry Festival, July 13 and 14, 2024
10’ X 10’ space @ $150 each _____  10’ X 20’ space @ $275 each _____

Apple Days, September 14 and 15, 2024
10’ x 10’ space @ $125_____  10’ x 20’ space @ $175_____

Combination Blueberry AND Apple Days Festivals
10’ x 10’ space @ $250______  10’ x 20’ space $425 ____
Total Payment Due ____________

Payment Form:

CHECK _____ CREDIT CARD (select one) MC _____ VISA ____ AMEX ______ DIS_____

Cardholder Name _____________________________ Account Number _______________________

Expiration Date ______________________

Cardholder Signature ______________________________

(Should your application not be accepted, your payment will be returned to the address you listed above or your credit card information will not be processed.

The undersigned does hereby agree to all terms and conditions stated in this application information and does hereby release, forever discharges and hold harmless Historic Bethlehem Museums & Sites of and from all actions, suits, damages or claims whatever arising from any loss or damage to any property of the undersigned while in the possession or supervision of the Festival, its agents, representatives, employees or volunteers.

SIGNATURE ______________________________ DATE ______________

For any questions, please contact Kristy Steier at 610-882-0450 ext. 27 or ksteier@historicbethlehem.org